



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 23-0001651  
Purchase Order Change Notice (# 2)

Page: 1 of 2

Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:  
N/A N/A N/A 0 12/09/2022 12/30/2022 EN Dispatch Via Print 06/07/2023

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ALAMO CITY INTERPRETERS LLC  
PO BOX 380372  
LEON VALLEY TX 78268  
United States

Ship To: Texas Workforce Commission  
4405 SPRINGDALE RD  
RM 504T  
AUSTIN TX 78723  
United States

Bill To: APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

Vendor ID: 1471845044 000

Purchaser: Nora Randall  
Phone: (737) 400-5629  
Fax:  
Email: nora.randall@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**

Interpreter Service

TWC Contract 3021VRS298  
9-1-2021 to 8-31-2023

POCN 1 to add funds. 6/6/23. RD  
6.7.2023 Iwatson linked po line 2 to contract. Rcvd DLT required notified Purchaser.  
POCN 2 to fix DLT Comments. 6/7/23. RD

**Ship to Comments:**

TWC POC  
Angelica Ancira  
angelica.ancira@twc.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Interpreter Services	13060	961/46	1.0000	LOT	\$5,000.00000	\$5,000.00	12/30/2022

Schedule Total

Contract ID:  
3202100155

ReqID:  
0000040124

Item Total for Line # 1

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

06/07/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Interpreter Services	13060	961/46	1.0000	LOT	\$15,000.00000	\$15,000.00	08/31/2023
							<b>Schedule Total</b>	\$15,000.00
<b>Contract ID:</b> 3202100155					<b>ReqID:</b> 0000042612			
							<b>Item Total for Line # 2</b>	\$15,000.00

**Total PO Amount** \$20,000.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

06/07/2023